



Downloading *QuestionPro* Results to a .CSV File

Survey : University of California Survey - Microsoft Internet Explorer

Address <https://www.questionpro.com/akira/showResults.do>

QuestionPro | MicroPoll | IdeaScale

QuestionPro
Online Research Made Easy™

News : Dec 03, 2008
About QuestionPro - Some stats for
through!

Logout - My Account - Help/Resources Alerts

Web Professional (Monthly) (Express: N/A (Monthly Billing))

My Surveys Edit Survey Send Survey **Reports** Integration

Active: University of California Survey

1. Click Reports

Reports

- Real-Time Summary
- Participant Statistics
- Open-Ended Text
- Export Data

Online Tools

- Cross-Tabulation
- Report Sharing
- Survey Dashboard
- Customized Reports

Advanced Analysis

- Grouping/Segmentation
- Trend Analysis
- Ad-Hoc Query Tool
- Configure Analytics

Market Research

- TURF Analysis
- Conjoint Analysis
- GAP Analysis

Data Management

- Response Viewer
- Delete Survey Data
- Report/Data Scheduler
- Download Center

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Real-Time Survey Report
View overall statistics for all questions in your survey.
Overview
GET STARTED

Participant Statistics
View stats on completion, dropout rates.
Overview
GET STARTED

Open-Ended Text Comments
View Open-Ended Text responses from comments etc.
Overview
GET STARTED

Downloadable Excel Report
View comprehensive Excel Report
Overview
GET STARTED

2. Click the name of the active survey to select the survey on which you want to generate a report

3. Go to Downloadable Excel Report and click Get Started

Done Internet

Survey : University of California Survey - Microsoft Internet Explorer

Address <https://www.questionpro.com/akira/showAdvanced.do>

Back Forward Stop Refresh Home Search Favorites

Conjoint Analysis
GAP Analysis

Data Management
Response Viewer
Delete Survey Data
Report/Data Scheduler
Download Center

IdeaScale
Connect, Power, Predict, Perform
Video Tour

POWERPUNK™
Template
Default/Standard

Data Filters

DOWNLOAD

4. Scroll down until you reach Raw-Data - .CSV File

5. Select Display Answer Values

6. Click Data Filters

7. Optional: If you have the appropriate subscription level, you can make time filter selections as well.

8. Select Completed from the drop down list for Filter Result

9. Click Download

Raw-Data - CSV File

Display Answer Values

Data Filters

Data Filter : Time

Start Date (mm/dd/yyyy)

End Date (mm/dd/yyyy)

Data Filter : Response Status

Filter Result | Completed

DOWNLOAD

SPSS (.SAV) Export

Include Open-Ended Text Data

Data Filters

DOWNLOAD

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Internet

Survey : University of California Survey - Microsoft Internet Explorer

Address <https://www.questionpro.com/akira/showAdvanced.do>

File Edit View Favorites Tools Help

Back Refresh Stop Home Search Favorites

Display Answer Values

Report Options Overview Analytics & Statistical Calculations

Data Filters

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MS Office Presentation Export

Include Open-Ended Text Data

Report Output Format PowerPoint Template Default/Standard

Data Filters

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Raw-Data - CSV File

Your request has been queued. You will receive an email at nino@larsen@yahoo.com once the report has been generated.

0%

Refresh

SPSS (.SAV) Export

Include Open-Ended Text Data

Data Filters

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Community Owned
Premium & Pro

Video Tour

Done

Internet

10. Wait for the report to finish processing. Click Refresh to see if the report is finished processing.

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Report Output Format PowerPoint

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Raw-Data - CSV File

Finished Processing

RawData-1129682-12-20-2008.csv 100%

SPSS (.SAV) Export

Include Open-Ended Text Data

Data Filters

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Community Driven Feedback Profiles

Video Test

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Done Internet

11. Click the file name

Survey : University of California Survey - Microsoft Internet Explorer

Address: <https://www.questionpro.com/akira/showAdvanced.do>

File Edit View Favorites Tools Help

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Display Answer Values

Report Options: Overview Analytics & Statistical Calculations

Data Filters

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File Download

Do you want to open or save this file?

Name: RawData--1123580-12-29-2008.csv
Type: Microsoft Excel Worksheet, 7.91 KB
From: www.questionpro.com

Open Save Cancel

Always ask before opening this type of file

While files from the Internet can be useful, some files can potentially harm your computer. If you do not trust the source, do not open or save this file.

MS Office Presentation Export

Include Open-Ended Text Data

Report Output Format: PowerPoint Template Default/Standard

Data Filters

Raw-Data - CSV File

Finished Processing

RawData--1123580-12-29-2008.csv 100%

SPSS (.SAV) Export

Include Open-Ended Text Data

Data Filters

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Community Powered Feedback & Polls

Video Tour

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Done Internet

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12. Click Save

After you save the file,
you can open it later to
view it.

Survey : University of California Survey - Microsoft Internet Explorer

Address: https://www.questionpro.com/akira/showAdvanced.do

13. Save the file to your desktop using the following naming structure:
first initial underscore last name
underscore survey name.csv

14. Click Save

The screenshot shows a web browser window with a survey interface. A 'Save As' dialog box is open, showing the file name 'J_Doe_University of California Survey.csv' and the save location 'Desktop'. The 'Save' button is circled in blue. A blue arrow points from the text '13. Save the file...' to the file name field, and another blue arrow points from the text '14. Click Save' to the 'Save' button. The background shows various report options and data filters.

The screenshot shows a Microsoft Internet Explorer browser window displaying a survey report page from questionpro.com. The browser's address bar shows the URL <https://www.questionpro.com/akira/showAdvanced.do>. The page content includes a left-hand navigation menu with categories like 'Advanced Analysis', 'Market Research', and 'Data Management'. The main content area features several export options: 'Display Answer Values', 'MS Office Presentation Export', 'Raw-Data - CSV File', and 'SPSS (.SAV) Export'. Each export option has a 'Data Filters' section and a 'DOWNLOAD' button. A 'Download complete' dialog box is overlaid on the page, showing a green progress bar and the following information: 'Saved: ...ta--1123580-12-29-2008.csv from www.questionpro.com', 'Downloaded: 7.91 KB in 1 sec', 'Download to: C:\Doc...\RawData--1123580-12-29-2008.csv', and 'Transfer rate: 7.91 KB/Sec'. The dialog box has three buttons at the bottom: 'Open', 'Open Folder', and 'Close'. A blue arrow points to the 'Close' button. Below the dialog box, there are two numbered instructions: '14. Click Close' and '15. Return to the ERMIS survey launch page and complete step 4 of the four-step process.'

14. Click Close

15. Return to the ERMIS survey launch page and complete step 4 of the four-step process.