



OFFICE OF THE CHIEF INFORMATION OFFICER AND
ASSOCIATE VICE PRESIDENT
Information Resources and Communications

OFFICE OF THE PRESIDENT
1111 Franklin Street, 7th Floor
Oakland, California 94607-5200

January 15, 2010

ITLC MEMBERS

Re: Changes to Corporate Spend Campus Input Specs

Dear Colleagues,

We are currently collecting campus spend data on a quarterly basis for the Corporate Spend Program (CSP). The data submissions require refinement and cleansing of the vendor names to aggregate spend for system-wide commodity analysis. Data cleansing will be provided by CVM Solutions and allow UC to augment CSP data with business classification and DUNS information. To this end, the Materiel Managers have agreed that the following fields will be added to the data submitted quarterly:

- Supplier Street Address
- City
- State
- Postal Code
- Foreign Vendor Flag

UC will compile the data and send it to CVM. CVM will cleanse the data and return the data to UC for uploading into the Corporate Data Warehouse.

Technical Specifications for additional fields:

Data Element	Alias	Position	Length	Format	Valid Values
Vendor Street Address	VSTREET	123	50	Alpha	Must not be blank if domestic vendor
Vendor City	VCITY	173	30	Alpha	Must not be blank if domestic vendor
Vendor State	VSTATE	203	2	Alpha	Two character state abbreviation or blank if foreign vendor
Vendor ZIP Code	VZIP5	205	5	Alpha	5 digit ZIP code or blank if foreign vendor
Vendor ZIP Extension	VZIP4	210	4	Alpha	4 digit ZIP code extension or blank
Foreign Vendor Flag	VFOREIGN	214	1	Alpha	Y = foreign vendor; blank = domestic vendor

Files affected:

- CSPSPN (campus plus medical center)
- CSPSPC (campus only)
- ~~CSPSPM (medical center only)~~

New record length:
215

Effective date:
Third Quarter 2010 submissions

The complete set of specifications for this new feed, including file layout, submission schedule, edit rules, and transmission method can be found our web site at http://www.ucop.edu/irc/campus_specs/csp/welcome.html . If you have any questions about these specifications, please contact Dominique Pfaff at (510) 987-0394 or dominique.pfaff@ucop.edu.

Sincerely,



David J. Ernst
Associate Vice President & CIO
Information Resources and Communications

cc: Manager Burgess, Information Resources and Communications, UCOP
 Programmer Analyst Pfaff, Information Resources and Communications, UCOP
 Executive Director Hisgilov, Financial Management – Purchasing, UCOP
 Assistant Vice President Sampson, Financial Management - Financial Controls, UCOP
 Director Moloney, Financial Management – Purchasing, UCOP
 Analyst Bielen, Financial Management – Purchasing, UCOP
 Campus Material Manager Functional and Technical Representatives