



OFFICE OF THE SENIOR VICE PRESIDENT –  
BUSINESS AND FINANCE

OFFICE OF THE PRESIDENT  
1111 Franklin Street  
Oakland, California 94607-5200

January 15, 2004

## ITLC MEMBERS

Re: Input Specifications for New Corporate Budget System

Dear Colleagues:

The IR&C Data Warehouse and Corporate Systems group, working with the systemwide and campus Budget Offices, is developing a new corporate budget system to replace the existing BSC system. The attachment to this letter provides specifications for campus interface files for the new system, which will use the acronym BUD.

Campuses should continue to provide files per the existing BSC specifications through the end of the fiscal year. The last BSC file submission cycle will contain final data as of 06/30/04. The first submission using the new BUD file format will contain “post-purge” data as of 07/01/04. Specific due dates for the 06/30/04 and 07/01/04 files will be established by the systemwide Budget Office in the Closing - Budget and Staffing Schedule.

Along with the file format transition from BSC to BUD, there will be a change in the file transfer protocol (FTP) requirements for file submission. BSC files will continue to be sent to the MVS machine at [uccmvsb.ucop.edu](http://uccmvsb.ucop.edu). BUD files must be submitted using the secure UNIX server at [ftp.ucop.edu](http://ftp.ucop.edu). The initial directory upon connecting to [ftp.ucop.edu](http://ftp.ucop.edu) is **/ftphome/ftpusr\*/**, where \* indicates the campus number 1 through 10. The BUD files will be written to the subdirectory **.../put/bud/** with the filename **BUD100.MMMyy**, where the extension **MMMyy** indicates the cycle date, e.g., the first complete year of BUD100 submissions will use extensions PCL04 (post-purge), OCT04, DEC04, MAR05, MAY05 and FNL05 (final).

Draft specifications for the BUD system were issued October 21, 2003. Minor modifications have been made to the layouts for Header, Footer and Transaction records as follows: Header and Footer records – length of Key Filler field increased from 6 to 14 bytes; length of Filler field decreased from 181 to 173 bytes. Transaction record – Sub\_Campus ID field replaced by SAU-Income; Transaction Description field decreased from 40 to 30 bytes; Filler field increased from 42 to 52 bytes.

Please distribute this letter and attachment to the appropriate personnel on your campus. Both documents will be posted on the Web at <http://www.ucop.edu/irc/itlc>. If you have questions, please contact Robert Baum at (510) 987-0396 or [Robert.Baum@ucop.edu](mailto:Robert.Baum@ucop.edu).

Sincerely,

Kristine Hafner  
Associate Vice President  
Information Resources  
and Communications

attachment

cc: Campus Budget Directors  
Robert Baum, IR&C Data Warehouse and Corporate Systems  
Helmut Blaschczyk, Budget Office  
Chet Burgess, IR&C Data Warehouse and Corporate Systems  
Patrick Collins, IR&C Information and Communication Services  
Vish Conjeevaram, IR&C Data Warehouse and Corporate Systems  
Jerry Kissler, Budget Office  
Denise Ledesma, Budget Office  
Peggy Rogers, IR&C Data Warehouse and Corporate Systems