

Policy on Distribution of Recordings of Course Presentations

A. Purpose and Scope. A fundamental interest of the University, its faculty, and its students is to protect the integrity and quality of the teaching and learning experience. When recordings of course presentations, in any medium, including handwritten or typed notes, made during those presentations, are redistributed to others, it is important that such recordings are accurate and respect intellectual property rights. It is also important that the distribution of such recordings be conducted in a way that ensures compliance with relevant University policies and protects the interests of the University, the course instructor, and the University's students. The purpose of this Policy is to set out procedures to control the distribution of course recordings in any medium in order to protect this fundamental interest. This policy is intended to protect, and not restrict, the core academic values and processes of the University, and does not in any way restrict the creation of recordings of course presentations, only their subsequent distribution.

B. Distribution of Recordings of Course Presentations. No business, association, agency or individual shall give, sell, or otherwise distribute to others or publish any recording, in any medium, including handwritten or typed notes, made during any course presentation given at the University of California, without the written consent of the instructor and/or presenter and of the Chancellor or the Chancellor's designee, except that:

(1) Students enrolled in or auditing a course may provide such recordings to other currently enrolled students for the purpose of individual or group study or for other non-commercial purposes reasonably arising from participation in the course.

(2) This policy shall not limit the right of a faculty member to use recordings made by the faculty member or at the faculty member's direction except as this right may be limited by other relevant University policies, including but not limited to the Policy on Conflict of Commitment and Outside Activities of Faculty Members (APM 025) and the prohibition on the use of University facilities for commercial purposes (APM 015, Part II.C.3.).

C. Special Considerations Pertaining to Recordings that Capture Sounds and Images. Any distribution of a recording of a course presentation at the University of California that captures the actual sounds and/or images of that course presentation, in any medium, must consider not only the rights of the instructor and the University, but also those of third parties, such as the privacy rights of students enrolled in the course. It may be necessary to secure rights from these third parties before any recording, distribution, publication, or communication occurs.

*Prepared by Gary Lawrence
Systemwide Library Planning
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